

**San Elijo Hills II Property Owners Association
January 15, 2024
Board of Directors General Meeting
Meeting held at 1103 Santa Rufina Ct.**

Attendance

Board of Directors

Ron Tinkham, President
Brian Coe, Vice President
Steve Snow, Treasurer
Tina Tinkham, Director
Amy Sims, Member at Large
Larry Alessio, Director
Vicki Smith, Director

Management

Kyle Merritt, Community Association Manager, Keystone Pacific
Recording Secretary

Call to Order

The meeting was called to order at 5:10 PM.

Open Forum

Two (2) homeowners were in attendance.

Annual Meeting Review

The Board reviewed the election results from the November 20, 2023 meeting.
Four (4) open seats, forty-nine (49) ballots received:

Results:

Larry Alessio (41), Brian Coe (54), Ron Tinkham (47), Tina Tinkham (48), Andrew O'Shaughnessy (4)

Minutes

The Board unanimously approved the meeting minutes from the meeting held on November 20, 2023.

Financials

The Board reviewed and unanimously approved the October 2023 and November 2023 financial statements, bank statements, and bank reconciliations subject to year-end-review.

Management Report

The Board reviewed the Action Item Report.
The Board unanimously approved to eliminate paperless Board Packets and receive digital copies until further notice.

Landscape

The Board reviewed the Landscape, Work Order and Community Inspection reports.
The Board approved the jacaranda trimming proposal #4898 (\$2,700.00) from Cielo Tree Care.
The Board reviewed the community Acacia tree trimming status.

Architectural

525 Santa Helena (*Yard renovations*) – the Board unanimously approved the application.
1059 San Patricio (*Landscaping installation*) – The Board unanimously ratified the application.
614 Santa Alicia (*Landscaping replacements*) – The Board unanimously ratified the application.
654 Santa Alicia (*Yard renovations*) – The Board reviewed and tabled for further clarification for the front yard wall including city permits / stamped approvals.

Correspondence

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

The Board agreed with the homeowner at 1112 Santa Rufina to remove the acacia trees behind the address. The homeowner agrees to pay \$5,000.00 of the \$6,500.00 cost provided from Mario Landscaping. The Association is to repay the homeowner within 6 months of removal.

The Board reviewed and accepted the update from 1142 Santa Rufina for the completion of the roofing modification.

Adjournment

The General Session meeting adjourned at 6:55 PM.

Next Meeting

The next meeting is scheduled for February 19, 2024 at 5:00 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature